

GRIFFITH COLLEGE HARVARD REFERENCING GUIDE

The Harvard style is an author/date system of citation. It consists of an in-text citation, which gives brief details of the source you are quoting from, inserted in the main text of your writing. A reference is the full publication details of the work cited, compiled in a reference list. You must reference **all the sources** you have used as part of your writing. This applies to all manner of academic work, be it essays, presentations, reports, etc. Any and all information that you quote, summarise, or paraphrase must be referenced accordingly.

WHY REFERENCE?

When done correctly, referencing will:

- Lend credibility to your analysis and arguments.
- Establish the academic quality of your work.
- Allow the reader to quickly and easily locate what sources you have used.
- Exhibit the depth and breadth of your own reading and understanding of a particular topic.
- Distinguish between your own work and that of others.
- Help to avoid plagiarism – a serious academic offence.

HOW TO CITE

Citations should include the following details:

- Author(s) or editor(s) surname
- Year of publication
- Page number(s) - p. or pp. for multiple pages

Example

One seminal study (Chomsky, 1998, p. 64) argues that ...

Chomsky (1998, p.64) argues that...



Consider using reference management software such as Zotero or Mendeley to help with your referencing process. Contact the library if you need help getting started. There is a dedicated citation style for the college available for download.

SAMPLE REFERENCE LIST

BOOK WITH ONE AUTHOR

Jones, S. (2011) *Criminology*. 4th Edition. Oxford: Oxford University Press.

BOOK WITH FOUR OR MORE AUTHORS

Allen, J. et al. (2011) *Festival and Special Event Management*. Queensland: Wiley.

CHAPTER IN AN EDITED BOOK

Fawcett, L. (2011) 'Why Peace Journalism Isn't News', In Berkowitz, D.A. (ed.) *Cultural Meanings of News: A Text Reader*. California: Sage, pp. 245-257.

JOURNAL ARTICLE

Kenyon, A.T. and Majoribanks, T. (2008) 'The Future of "Responsible Journalism"'. *Journalism Practice*, 2(3), pp. 372-385. DOI: 10.1080/17512780802281107

WEBSITE

Monbiot, G. (2018) *Contrary to Reason*. Available at:
<http://www.monbiot.com/2018/03/09/contrary-to-reason/> (Accessed: 15 April 2018).

NEWSPAPER

Chadwick, P. (2018) 'Don't Let Data Protection Undermine Journalism'. *The Guardian*, 10 Jun. Available at: <https://www.theguardian.com/commentisfree/2018/jun/10/data-protection-press-freedom> (Accessed: 11 June 2018, 15:30).

FILM

Spotlight. (2016) Directed by McCarthy, T. [Film]. Open Road Films.